

Challenged Athletes Foundation 2019 Grant Application Step-by-Step Instructions



This resource will walk you through the entire 2019 CAF Grant Application process, step by step. We hope you will find it helpful!



Click on 2019 Grant Application link

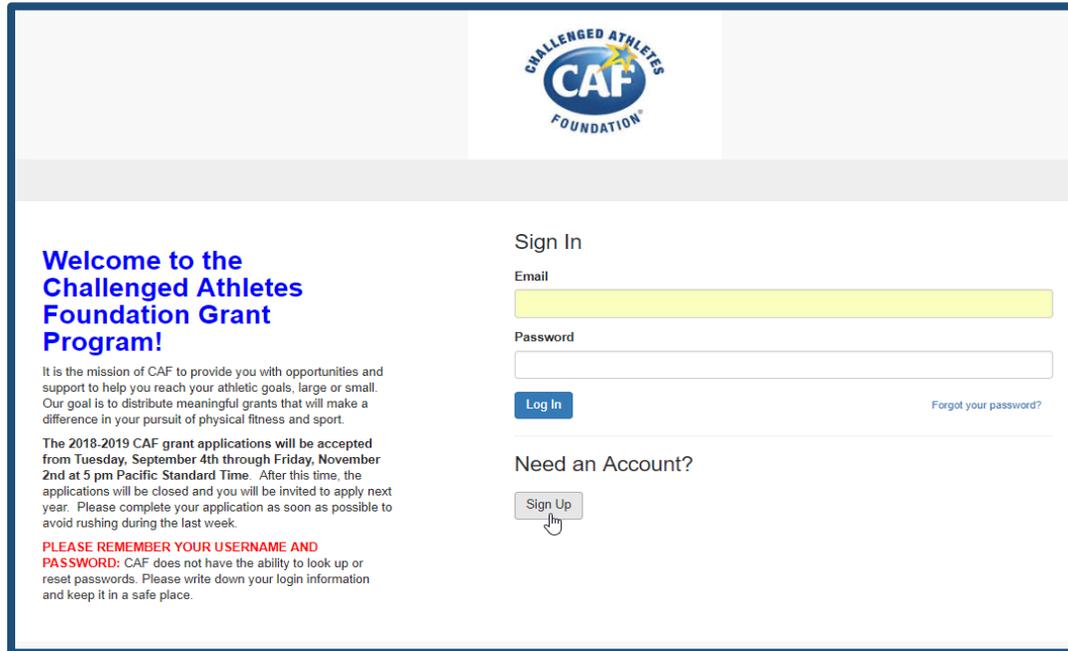
2019 CAF Grant Application Link:

<https://webportalapp.com/sp/cafgrant>

The link can also be found on the CAF website:

www.challengedathletes.org/grants

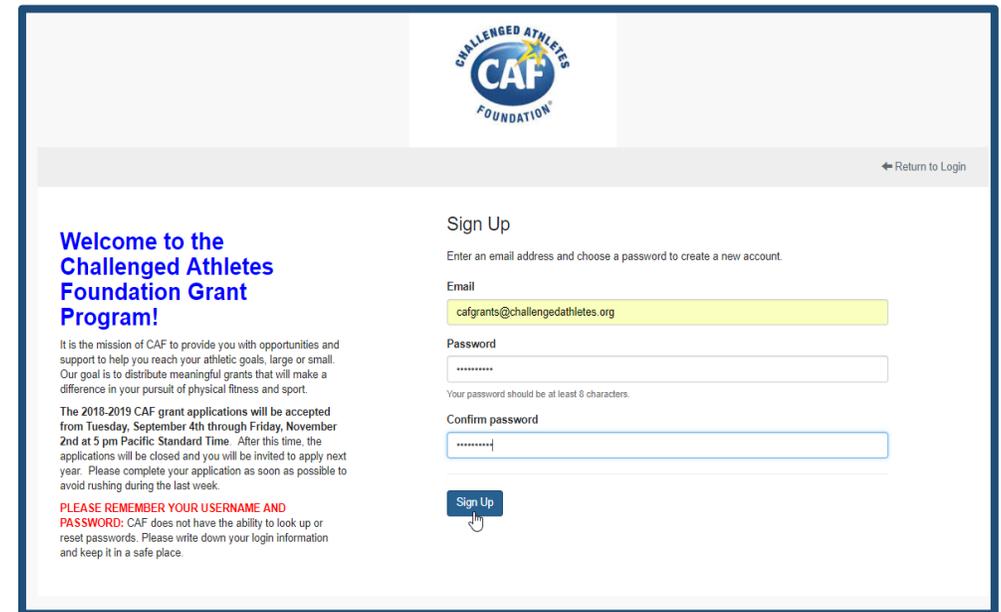
Create an Account



The screenshot shows the top of the Challenged Athletes Foundation website. The logo is at the top center. On the left, there is a 'Welcome to the Challenged Athletes Foundation Grant Program!' section with a mission statement and application dates. On the right, there is a 'Sign In' section with fields for 'Email' and 'Password', a 'Log In' button, and a 'Forgot your password?' link. Below the 'Sign In' section is a 'Need an Account?' section with a 'Sign Up' button. A blue arrow points from the 'Sign Up' button in this screenshot to the right.

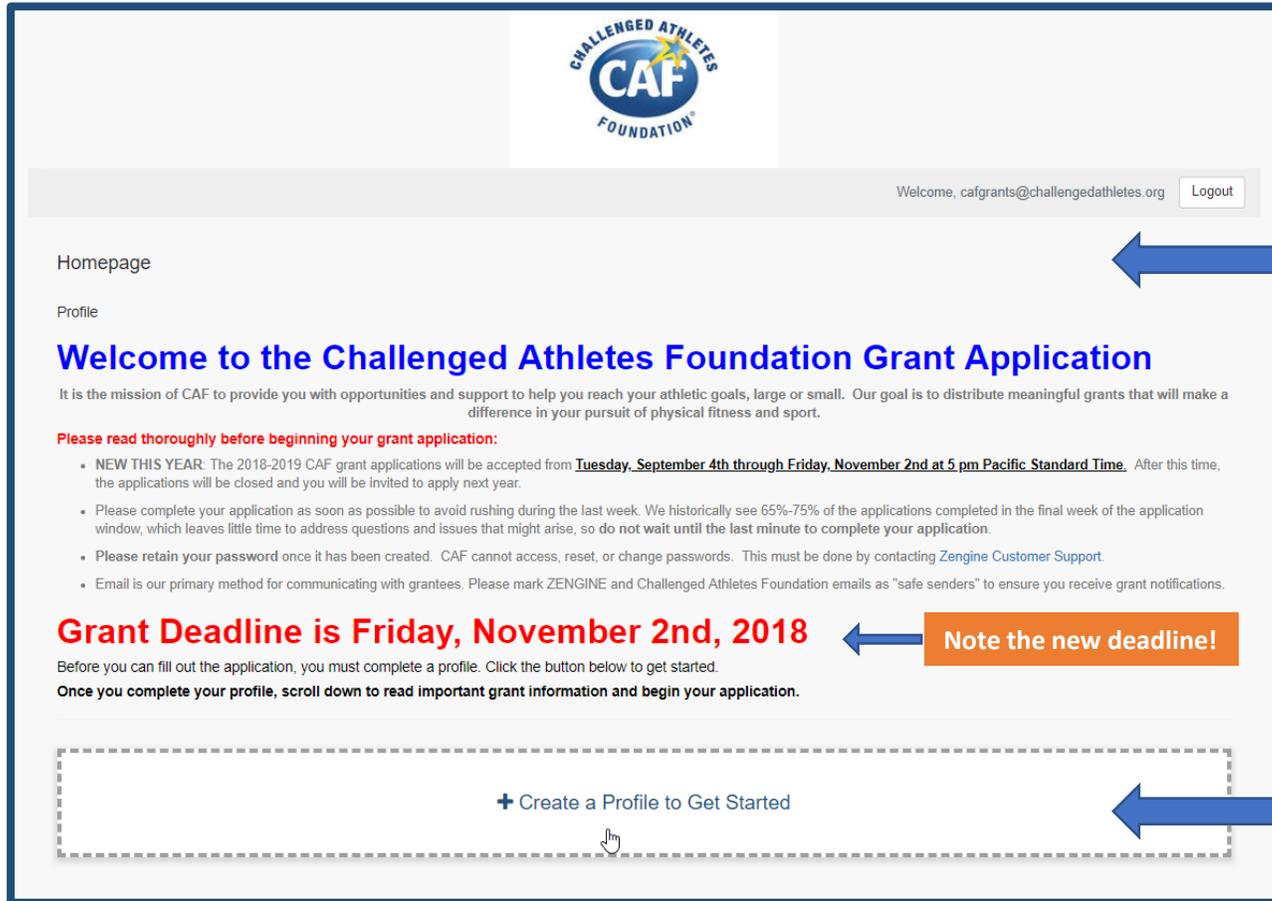
Click the “Sign Up” button to create your account. All 2019 grant applicants must create a new account. Read the text on the left hand side of the page carefully!

Type in your primary, updated email address, and create a password.
NOTE: CAF does not have the ability to reset passwords, so make sure you write your login information down somewhere so you do not forget it!



The screenshot shows the 'Sign Up' page of the Challenged Athletes Foundation website. The logo is at the top center. On the right, there is a 'Return to Login' link. On the left, there is a 'Welcome to the Challenged Athletes Foundation Grant Program!' section with a mission statement and application dates. On the right, there is a 'Sign Up' section with a heading 'Sign Up' and a sub-heading 'Enter an email address and choose a password to create a new account.' Below this are three input fields: 'Email' (with the value 'cafgrants@challengedathletes.org'), 'Password' (with a masked password), and 'Confirm password' (with a masked password). Below the 'Confirm password' field is a 'Sign Up' button. A blue arrow points from the 'Sign Up' button in this screenshot to the right.

2019 Grant Application Homepage



The screenshot shows the homepage of the Challenged Athletes Foundation (CAF) grant application. At the top center is the CAF logo, which consists of a blue circle with 'CAF' in white and 'CHALLENGED ATHLETES FOUNDATION' around it. Below the logo, a navigation bar contains the text 'Welcome, cafgrants@challengedathletes.org' and a 'Logout' button. On the left side, there are links for 'Homepage' and 'Profile'. The main heading is 'Welcome to the Challenged Athletes Foundation Grant Application'. Below this, a mission statement reads: 'It is the mission of CAF to provide you with opportunities and support to help you reach your athletic goals, large or small. Our goal is to distribute meaningful grants that will make a difference in your pursuit of physical fitness and sport.' A red heading states: 'Please read thoroughly before beginning your grant application:'. This is followed by a bulleted list of instructions: 'NEW THIS YEAR: The 2018-2019 CAF grant applications will be accepted from Tuesday, September 4th through Friday, November 2nd at 5 pm Pacific Standard Time. After this time, the applications will be closed and you will be invited to apply next year.', 'Please complete your application as soon as possible to avoid rushing during the last week. We historically see 65%-75% of the applications completed in the final week of the application window, which leaves little time to address questions and issues that might arise, so do not wait until the last minute to complete your application.', 'Please retain your password once it has been created. CAF cannot access, reset, or change passwords. This must be done by contacting Zengine Customer Support.', and 'Email is our primary method for communicating with grantees. Please mark ZENGINE and Challenged Athletes Foundation emails as "safe senders" to ensure you receive grant notifications.' A red heading states: 'Grant Deadline is Friday, November 2nd, 2018'. Below this, it says: 'Before you can fill out the application, you must complete a profile. Click the button below to get started.' and 'Once you complete your profile, scroll down to read important grant information and begin your application.' At the bottom, there is a dashed box containing a button that says '+ Create a Profile to Get Started' with a mouse cursor over it.

Once you log in, you will see this page.
This is the application homepage.
Please read all information carefully!

Note the new deadline!

Before you can begin the application,
you must create a profile. Click the
button to begin.

Create Profile

Fill out all fields with **grant applicant's** information:

First Name *

Last Name *

Address 1 *

Address 2

City *

State

Postal Code

County

Country *

Date of Birth *

mm/dd/yyyy

Gender *

Ethnicity *

Email Address *

Please use the same email address you used to login to Zengine

Primary Phone Number *

Primary Disability (please choose one) *

Any decision by Challenged Athletes, Inc. (CAF) as to: i) whether or not to grant is to be awarded and ii) if awarded, in what amount and the terms and conditions attaching thereto, shall be made in the sole and absolute discretion of CAF. By your submission of this grant application to CAF, you agree to be bound by the decision of CAF and indemnify and hold harmless from any and all claims, actions, and/or causes of action arising directly or indirectly as a result of CAF's decision.

I agree to the terms and conditions

CAF uses grantee biographies and photos to assist in fundraising and awareness efforts to complete our mission. By clicking the below box, you authorize CAF to use your biography and/or photos.

I authorize CAF to use my photos and/or bio

Please read the Terms & Conditions.
Click buttons to authorize CAF to use
your photos & bios.

Important: Make sure to type in
the **SAME** email address you
used to log in.

Click "Save" once completed
to move on to application.



Return to Homepage

Once you have completed your profile, you'll be taken back to the homepage. You'll see that the Profile section has now been marked "Complete", and the grant application has been unlocked.



CHALLENGED ATHLETES
CAF
FOUNDATION

Welcome, cafgrants@challengedathletes.org Logout

Homepage

Profile

Welcome to the Challenged Athletes Foundation Grant Application

It is the mission of CAF to provide you with opportunities and support to help you reach your athletic goals, large or small. Our goal is to distribute meaningful grants that will make a difference in your pursuit of physical fitness and sport.

Please read thoroughly before beginning your grant application:

- **NEW THIS YEAR.** The 2018-2019 CAF grant applications will be accepted from **Tuesday, September 4th through Friday, November 2nd at 5 pm Pacific Standard Time.** After this time, the applications will be closed and you will be invited to apply next year.
- Please complete your application as soon as possible to avoid rushing during the last week. We historically see 65%-75% of the applications completed in the final week of the application window, which leaves little time to address questions and issues that might arise, so do not wait until the last minute to complete your application.
- Please retain your password once it has been created. CAF cannot access, reset, or change passwords. This must be done by contacting Zengine Customer Support.
- Email is our primary method for communicating with grantees. Please mark ZENGINE and Challenged Athletes Foundation emails as "safe senders" to ensure you receive grant notifications.

Grant Deadline is Friday, November 2nd, 2018

Before you can fill out the application, you must complete a profile. Click the button below to get started.
Once you complete your profile, scroll down to read important grant information and begin your application.

Profile Complete  

Scroll down on homepage to read important application information (Next page)

To view profile, click the eye icon. To edit, click the pen & paper icon.

Application Information, Get Started

Read all information thoroughly!

We know you're anxious to get started, but please take a few minutes to read the below information thoroughly:

CAF offers grant opportunities in four different grant categories. You may apply for a grant in **ONLY ONE** of the following categories:

- Travel/Competition Expenses
- Coaching/Training Expenses
- Equipment Expenses (once every 3 years if over 18 years old/ once every two years if under 18)
- Athletic Prosthetics

Eligibility

CAF offers grant opportunities for **INDIVIDUAL APPLICANTS WITH A PERMANENT PHYSICAL DISABILITY** only. Programs, teams, coaches, volunteers, and supporters of athletes with a disability are not eligible to apply for an Access for Athletes grant. CAF uses the International Paralympic Committee's eligibility criteria as a guideline. Applicants must provide medical documentation of their permanent physical disability in the application form. Individuals with strictly cognitive or intellectual disabilities are not eligible for the CAF Grant program.

For more information regarding eligible disabilities, please visit our [Frequently Asked Questions page](#) by clicking [HERE](#).

Acceptance Criteria

The CAF Access for Athletes grant program is very competitive and not every applicant will receive a grant. Please be very thorough in every aspect of your application. You will benefit from a well written biography, from quality letters of reference, from quality photos of you in your sport, and by making a strong case for why you will benefit from a CAF grant. If you omit information or fail to provide the required documents, you will not be contacted to provide them, and your cumulative score will suffer as a result. Please take your time and be as thorough and complete as possible in the completion of the grant application.

CAF considers the following criteria when evaluating each grant application:

ANNUAL HOUSEHOLD INCOME: An applicant's annual household income is a major factor in determining a grant award. Those with the greatest financial need will be granted first.

MOTIVATION IN SPORTS/ATHLETICS: An applicant's desire to improve upon fitness, wellness, and athletic performance will be considered in the review process.

EFFORT ON GRANT APPLICATION: Only completed applications submitted by the deadline will be considered for award. Incomplete applications, applications demonstrating limited effort, or applications with illegible documents may be declined.

COMMUNITY INVOLVEMENT / VOLUNTEERISM: An applicant's participation and willingness to give back to the community, coach, teach, mentor, and contribute to the growth and success of others will be considered. Please be specific in reporting the amount of time and the volunteer work you have done, especially in the past year.

Submitting Your Application and Next Steps

After submitting your application form, you will receive an email to the account that you used to create your grant profile indicating that the application was received. Please be sure to mark no-reply@email.zenginehq.com as a safe sender so you can receive information about your grant application. **If you do not receive a verification email, it is likely that we did not receive your grant application.**

ALL grant applicants will be notified of their grant status via email in March 2019. If you are approved for a 2019 CAF grant, you will be required to do the following:

- Log-in to your account and digitally sign a CAF Grant Agreement form and accept or decline your grant award. This must be done before grant funds are sent to you or equipment orders can be made.
- Use your grant for its intended purpose and retain any receipts for purchases made with grant funds to be uploaded into your grant profile.
- Share any photos, stories, video, or associated content with CAF regarding your grant and your pursuit of sport and athletics.
- Represent CAF and its mission to support athletes with physical disabilities in a positive manner

Once you've read all the important information, scroll down and click the "Get Started" button.

*Note: If you save your application and log back in, the button will no longer read "Get Started"- it will instead have your name on it.



Need assistance filling out your application or have other questions? Click link below for a step-by-step guide that will walk you through each section of the grant application:

For any other questions, please check out our [FAQ Page](#) [HERE](#) or email cafgrants@challengedathletes.org.

Best of Luck!

Click "Get Started" button below to begin your grant application:



Grant Application Portal Page

CHALLENGED ATHLETES
CAF
FOUNDATION

Welcome, cafgrants@challengedathletes.org Logout

Homepage > Untitled

CAF Grant Application Portal

CAF Grant Application In Progress  

Click the Pen & Paper icon to begin your grant application.

Required Additional Information Not Started Start Now >

Please complete this section after you have finished the grant application.

In order to submit the application in its entirety, **ALL applicants must complete this section** by filling out their grant request category. Click the "Start Now" button to begin, and follow the directions to complete the section.

Additional steps will be required for Athletic Prosthetic applicants only.

CAF Grant Application Submission There are 67 days remaining to submit this. Submit

Once you have completed every section of the application, the "Submit" button to the right will become green and clickable.

Your submission is not fully submitted until you click the green "Submit" button.

The application deadline is Friday, November 2nd at 5PM PST.

For any other questions, please email cafgrants@challengedathletes.org.

Best of luck!

You will now be taken to the CAF Grant Application Portal. You'll see the CAF Grant Application status as "In Progress" - this is because you completed your profile.

Click the Pen & Paper icon to begin filling out the application portion.

Once you've completed the application, then you can move on to the Required Additional Information Section.

CAF Grant Application

Applicants will be prompted to answer two eligibility questions. Once answered, the rest of the application will be unlocked for completion.



Homepage > CAF Grantee > CAF Grant Application Input

SECTION 1: GRANT ELIGIBILITY

Are you a challenged athlete? *

Yes
No

Saved at 12:13:06 PM

Save Draft Save

Homepage > CAF Grantee > CAF Grant Application Input

SECTION 1: GRANT ELIGIBILITY

Are you a challenged athlete? *

Yes

A person with a permanent physical disability pursuing an active lifestyle through physical fitness or competitive athletics.

Are you a current or honorably discharged member of the United States Armed Forces or Coast Guard or a current/former police officer, firefighter or paramedic? *

Yes
No

Save Draft Save

Note: If you answer "Yes" to the second eligibility question, you are eligible for the Operation Rebound grant and will be redirected.



Who is filling out this application?

If YOU are the grantee and are filling out the application for yourself, please click the first option, "I am filling the application out for myself". This is all you will need to do for this section.



Who is filling out this application?

Please confirm who will be completing the application:

- I am completing this application for myself
- I am assisting a grant applicant with the application process



Who is filling out this application?

Please confirm who will be completing the application:

- I am completing this application for myself
- I am assisting a grant applicant with the application process

Name of individual assisting applicant

Email of individual assisting applicant, if different than email associated with the applicant's profile.

Use this email address as the preferred contact for this applicant

- Yes

Phone number of individual assisting applicant

Individual's Relationship to Grantee

If you are filling out the application FOR a grantee or ASSISTING a grantee, please click the second option, and then fill out all the required information. This will help us determine who is the grantee and who is the point of contact.

Application Sections 2 & 3

SECTION 2: DISABILITY INFORMATION

What is your primary disability? *

Please choose one that most accurately describes your disability

Date of Disability *

How did you acquire your disability? *

SECTION 3: SPORTS INFORMATION

What is your primary sport? *

How long have you been participating in your sport? *

What level of athlete would you consider yourself in your primary sport? *

Do you belong to an adaptive sports organization, Paralympic Sport Club, or other recreation program in your community? *

Have you competed in the Paralympic Games? *

Are you a current member of your country's Paralympic team? *

Please provide any information on your sports history & results

Fill out all information
in sections 2 & 3

Section 4: Grantee Information

SECTION 4: GRANTEE INFORMATION

How did you find out about CAF? *

Is this your first time applying for a CAF grant? *

What year did you receive your first CAF grant? *

If you have never received a CAF grant, please type N/A in the text box.

If you are a past grantee, please describe how your previous grants benefited you. *

T-shirt size (unisex cut) *

Your UPDATED Biography (1-3 paragraphs about yourself, your experience in sport, how a CAF grant will help you accomplish your athletic goals. *

Providing a thorough biography will benefit the grant applicant

What are your short-term athletic/fitness goals? *

What are your long-term athletic/fitness goals? *

Section 4 allows our Grants Team to get to know the grant applicant a little better. Take your time on this section- **Applicants will benefit from writing thorough answers to questions and prompts.**

We require at least two high resolution photos of the applicants. Please upload in JPEG form if possible.

What is your personal motto? *

Please indicate any volunteer work/mentoring/community service you have completed in the past year. Include type of service, population, organization served, and hours completed. *

Volunteering and giving back to the community is something we consider closely when scoring applications.

Please list any other cash sponsorships or grants you have received in the past year, or expect to receive in 2019.

Please include at least two high quality photos of the grant applicant, preferably participating in their sport.

Photo Upload *

Photo Upload *

Photo Upload

Optional: Upload any Press Coverage, Media or videos of the grant applicant.

Press Coverage/Media/Videos

Press Coverage/Media/Videos

Press Coverage/Media/Videos

Section 5: Supplemental Information Financial Information

****SECTION 5: SUPPLEMENTAL INFORMATION – THIS IS MANDATORY, SO PLEASE SUBMIT ALL REQUIRED INFORMATION**

Annual Financial Documentation

If the applicant is under the age of 18, a parent or guardian must complete this information and submit documentation supporting reported household income. You must provide financial information and proof of income to be considered for a CAF grant (please redact any sensitive information such as social security numbers).

International income **MUST BE CONVERTED** to U.S. dollars and accompanying forms submitted. Income reported should be for the applicant and/or any family members or partners that provide financial support to the applicant.

Accepted documents are as follows:

- W-2 form or 1040 form for working U.S. residents.
- A SSI or SSDI award letter indicating your monthly federal support. This letter should be dated in 2018 – please submit a current form.
- Two (2) check stubs

International applicants, please submit a government issued document showing your annual household income.

The Financial Information portion of the application is extremely important. We require proof of income in order to ensure that we are helping as many applicants as possible, starting with those who have the greatest need for financial assistance. Please read this section thoroughly. Failure to provide necessary financial documentation could prevent an applicant from receiving a grant.

Section 5: Supplemental Information Financial Information - continued

Please use the space below to provide annual household information. Use the upload buttons below to attach supporting documents.

First Income Earner's Name *

Relationship to applicant *

Annual gross income in U.S. dollars *

Number of dependents claimed last year *

TOTAL annual household income: *

please report in U.S. dollars

Is applicant currently employed? *

Is applicant currently a full-time student? *

Does the applicant receive financial assistance from either government benefits, family members, or other programs? *

Explain:

Does over 50% of the applicant's annual income come from Social Security (SSI) or Disability (SSDI)? *

Is there any additional information you would like to share about your financial circumstances that is not accurately reflected above?

Fill out all applicable fields. Please fill in financial information for all incomes that support the grant applicant. Total household income should be the sum of all incomes that support the applicant. Please also indicate if applicant is employed, in school, or if there is anything else we should know about the applicant's financial circumstances.

Upload Proof of Income(s). Be sure to omit/hide social security numbers or other sensitive information from the documents you upload.



Please scan and upload a W-2, 2017 tax return form, Social Security Income (SSI), Social Security Disability Income (SSDI) award letter, or two pay stubs. If you are applying from outside the U.S., please provide a similar, government issued document that indicates your annual household income.

Upload Proof of Income *

Upload Proof of Income

Upload Proof of Income

Section 5: Supplemental Information

Medical Information

CAF requires applicants to provide proof of disability. Please upload a letter or documentation from your medical professional (doctor, nurse, physical therapist, prosthetist, etc.), as well as fill in the medical professional's name and title in the appropriate places. This letter/documentation can be the same one you've used on prior grant applications, and does not need to be updated annually.

Medical Information

Your medical professional verification document must be included in this application, even if you have submitted one in previous years. You may use the same medical document from any year as long as it documents a permanent physical disability. This letter/document must include a diagnosis of your physical disability by a medical professional (i.e. physician, physician's assistant, nurse practitioner, physical therapist, occupational therapist, recreational therapist, or prosthetist). The document should indicate your physical limitations as a result of a medical diagnosis.

Name of the medical professional providing the document: *

Source (Physician, Therapist, Prosthetist, etc.) *

Upload Medical Verification Letter *

+ Select a file ?

Upload Medical Verification Letter

+ Select a file ?

Section 5: Supplemental Information

Personal Letter of Reference

CAF requires applicants to provide ONE letter of reference from someone who knows them well and can share with the Grants Team more about the applicant's character, motivation, and why & how they would benefit from a CAF grant. Please fill in their name, as well as their relationship to the applicant.

This reference letter MUST be current and cannot be the same letter used in past applications.

An applicant will benefit from a well-written personal reference.

Personal Letter of Reference

Please provide at least one letter of reference from a coach, teacher, teammate, peer, or family member. The letter must be current (dated in 2018). It should reflect your character, interest in athletics and sport, and describe how and why a CAF grant will help you meet your athletic goals.

Name of the person providing your letter of reference: *

Relationship: *

coach, mentor, teammate, etc.

Upload Personal Reference Letter *

+ Select a file ?

Upload Personal Reference Letter

+ Select a file ?

Section 6: Grant Request

Please select your primary sport/physical activity from the dropdown list.
Then, choose your Grant Request category from the dropdown list

SECTION 6: GRANT REQUEST

What is the sport of physical activity for which you are requesting a grant? *

Please choose one of the following grant request categories. You may choose only ONE category: *

SECTION 6: GRANT REQUEST

What is the sport of physical activity for which you are requesting a grant? *

Please choose one of the following grant request categories. You may choose only ONE category: *

- Coaching/Training Expenses
- Travel/Competition Expenses
- Equipment Expenses
- Athletic Prosthetics

this sentence to show the impact CAF has on your life. (note: this section is optional and will not impact your application score.)

Section 6: Coaching & Training Grant Request

If you select a Coaching & Training grant, please fill out the “Item” you’re requesting (i.e. Personal Trainer, Gym Fees, Coaching Lessons etc.). Then, include the approximate cost of the item.

You can select up to two “items” in your grant request, however, only one item is required. Fill in the total amount you are requesting in the “Total Grant Request” box.

SECTION 6: GRANT REQUEST

What is the sport of physical activity for which you are requesting a grant? *

Handcycling

Please choose one of the following grant request categories. You may choose only ONE category: *

Coaching/Training Expenses

Option 1 - Coaching/Training Expenses
Please be specific in your request.

Example:
Item 1: Gym fees Item 1 cost: \$500
Item 2: Personal Training Item 2 cost: \$500

CAF cannot fulfill requests for therapy/medical treatment (PT, OT, Chiropractic care, Acupuncture, massage, etc.)

*Total coaching/training grant award range can be between \$800 - \$1200. Please consider this when making your grant request.

Item

Personal Trainer

Item Cost

\$ 500.00

Item

Gym Membership

Item Cost

\$ 500.00

Total Grant Request: *

\$ 1,000.00

Section 6: Travel & Competition Grant Request

If you select a Travel & Competition grant, please fill out the event you're requesting funding for. Include the location, the approximate lodging, transportation, and/or the entry fee expenses. If you don't know the exact amounts for these sections, please do some research and make your best approximate guess.

You can request for funding for up to two events, but please note that grant requests typically don't exceed \$1,500. Fill in the total amount you are requesting in the "Total Grant Request" box.

Transportation Expenses can include airline tickets, rental cars, gas, ubers, etc. Accommodations Expenses can include hotels or other accommodations, and meals. Please note that if the grantee is under 18, the grant funds can be used to support the grantee and ONE accompanying adult.

SECTION 6: GRANT REQUEST

What is the sport of physical activity for which you are requesting a grant? *

Please choose one of the following grant request categories. You may choose only ONE category: *

Option 2 – Travel/Competition Expenses Please be specific in your request and estimate costs if you are unsure of the exact amount needed. You are allowed to apply for up to two (2) events.

Example:

Event: San Diego Triathlon Challenge

Location: San Diego, California

Lodging: \$800.00

Transportation: \$400.00

Expenses: \$100.00

Remember – If you receive a CAF grant for Travel/Competition Expenses, you MUST keep and submit receipts in your grant profile to show that the funds were used as intended.*Total grant award range for travel/competition expenses can be between \$750 - \$1500 depending on the location of the event(s). Please consider this when making your grant request.

Event

Location

If unknown, please estimate.

Accommodations Expense

Lodging, Meals. If unknown, please estimate.

Transportation Expense

Airfare, Rental Car, Gas, Uber/Lyft, Etc. If unknown, please estimate.

Entry Fees

If unknown, please estimate.

Section 6: Equipment Grant Request

If you select an Equipment grant, please choose your equipment from the dropdown list. If your desired equipment is not listed, please select “Other” and fill in additional information in designated text box.

If you don’t know the exact amount of the equipment, please do some research and make your best approximate guess. We recommend applicants research the products to make sure they are selecting the best equipment for their athletic pursuits and ability level.

CAF works with a variety of quality equipment vendors. If approved, CAF Grantees will receive instructions about how to order equipment through CAF’s preferred vendor. The vendor will then bill CAF for the amount of the basic equipment. Any upgrades, enhancements, or modifications will be the grantee’s responsibility to pay. Unless vendor indicates otherwise, grantees are also responsible for the shipping costs of the equipment.

Please read this section thoroughly for more information.

SECTION 6: GRANT REQUEST

What is the sport of physical activity for which you are requesting a grant? *

Please choose one of the following grant request categories. You may choose only ONE category: *

Option 3 - Equipment Expenses
IMPORTANT Information – please read.

CAF distributes most adaptive sports equipment grants through a CAF selected distributor. Granted items are equipped with basic features. Upgrades and modifications must be paid for by the grantee. Cash reimbursement is not given for any granted items. If approved, grantees will be given instructions by CAF about how to contact the vendor and begin the ordering process.

Due to their cost, CAF is unable to fully grant power wheelchairs for sport, off-road handcycles, and other higher priced equipment items. You may apply for a grant to assist with the acquisition of one of these items and if granted, this will count as an equipment grant in our records.

CAF offers grants for sport wheelchairs and equipment only. Daily use wheelchairs or other durable medical equipment will not be considered for a grant.

The equipment value will match your athletic endeavors and accomplishments. If you are a recreational player, you will be awarded a recreational valued equipment grant. You must have participated in your sport for at least 6 months to be eligible for a CAF equipment grant.

Due to cost to the grantee, we have limited ability to grant equipment internationally from our vendors and rarely do so. If you are an international applicant that can purchase equipment in your country – please indicate this in your application form.

Grantees are responsible for covering the costs associated with delivery of any granted equipment item. Please consider this fact when you are making your grant request.

If you are applying for an equipment grant and have received an equipment grant in the past, your eligibility is as follows:
If you are over 18, you may apply for an equipment grant if you last received an equipment grant in April 2015.
If you are under 18, you may apply for an equipment grant if you last received an equipment grant in April 2016.

Please choose equipment from the drop-down list:

If you selected "Other", please indicate the equipment item:

Cost in U.S. Dollars *

Please include any additional information regarding the request of this equipment item.

Section 6: Prosthetic Grant Request

If you select a Prosthetic grant, please choose your Össur prosthetic from the dropdown list.

Discuss with your prosthetist which prosthetic will best suit you.

Your prosthetist will play a key role in your application. Fill out their name, phone number, and email address in this section.

You'll need to fill out more information in the "Additional Information Required" task on your Grant Application Portal page (skip ahead a couple of pages for step by step instructions). Once filled out, an email will be sent to your prosthetist, and they will fill out a Prosthetist Recommendation Form and email it back to the application. Your application cannot be submitted until your prosthetist has completed the "Prosthetist Recommendation Form". It is the applicant's responsibility to follow up with your prosthetist to make sure they receive the email and submit the form.

Please read this section thoroughly for more information.

SECTION 6: GRANT REQUEST

What is the sport of physical activity for which you are requesting a grant? *

Cycling

Please choose one of the following grant request categories. You may choose only ONE category: *

Athletic Prosthetics

Option 4 – Athletic Prosthetic

Since Össur is our official prosthetic partner, only Össur products will be offered for lower extremity running prosthetics. Pricing for these items has been pre-determined between CAF and Össur. You do not need to provide a cost.

If an upper extremity sport prosthetic is being requested, please provide a description of the item and the cost associated with acquiring it.

You can apply for a prosthetic grant once every three years. You are eligible to receive a new equipment grant if you received your last one in 2015 or earlier.

Prosthetics are limited to non-bionic sport prostheses - mechanical only.

Prosthetic grants are for the prosthetic item ONLY. Arrangements must be made with your prosthetist to complete the fabrication of all other components. Please discuss this arrangement prior to applying for a prosthetic grant. If you are applying for a prosthetic you must provide the name and contact information for your prosthetist so that CAF can verify their understanding of the grant.

Össur Prosthetic Item:

If you selected "Other", please indicate Athletic Prosthetic:

Cost:

Additional information regarding your request. Your prosthetist will be contacted to complete a form with his/her input regarding your request and ability to assist in the fulfillment of the grant:

Please complete the all fields below. If you change prosthetists after submitting your application, please notify us immediately.

Single prosthetic or bilateral:

Prosthetist's name:

Prosthetist's phone number:

Prosthetist's email address:

Additional Information

This section is optional, but appreciated. Answers will not impact your overall application score.

Additional Information

In honor of CAF's 25th Anniversary, we're collecting messages of thanks and using #ThankstoCAF for social media messages. We'd love to hear how you would complete this sentence to show the impact CAF has on your life. (Note: this section is optional and will not impact your application score.)

Thanks to CAF,

The following 5 questions are optional. Your answers to these questions will not impact your opportunity to receive CAF grant. Instead, they simply inform our employees and donors about the motivations and experience of our grant applicants. These responses will not be associated with your name in any way and will be analyzed only for CAF's internal use.

Q1 - Disability/adaptive sport has assisted with my independence.

Q2 - Disability/adaptive sport has positively impacted my quality of life.

Q3 - Disability/adaptive sport has positively impacted my social circle.

Q4 - Disability/adaptive sport has positively impacted my self-image.

Q5 - Please select one of the following.

Statement of Affirmation

Statement of Affirmation## The statements and answers given in this grant application are true and correct. I understand that misstatements in this grant application could cause my application to be denied.

Please type your name in the space provided to affirm the statement above.

Applicant is under 18 years old

Yes

Date

Saved at 2:03:28 PM

Sign, Date, and click SAVE to complete the application portion. If you want to save your application and finish it up at a later time, click SAVE DRAFT. **Please note, clicking SAVE does not submit application.**

Return to Grant Application Portal

Once you click SAVE or SAVE DRAFT, you'll return to the Grant Application Portal page. If you've completed the entire application, you'll see the green checkbox and the word "Complete". If your application is in draft form, the grant application box will say "In Progress".



You're not quite finished yet! See next page for instructions on how to complete the "Required Additional Information" section.

CHALLENGED ATHLETES
CAF
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Welcome, cafgrants@challengedathletes.org Logout

Homepage > CAF Grantee

CAF Grant Application Portal

CAF Grant Application Complete  

[Click the Pen & Paper icon to begin your grant application.](#)

Required Additional Information Not Started [Start Now >](#)

Please complete this section after you have finished the grant application.

In order to submit the application in its entirety, **ALL applicants must complete this section** by filling out their grant request category. Click the "Start Now" button to begin, and follow the directions to complete the section.

Additional steps will be required for Athletic Prosthetic applicants only.

CAF Grant Application Submission There are 67 days remaining to submit this. [Submit](#)

Once you have completed every section of the application, the "Submit" button to the right will become green and clickable.

Your submission is not fully submitted until you click the green "Submit" button.

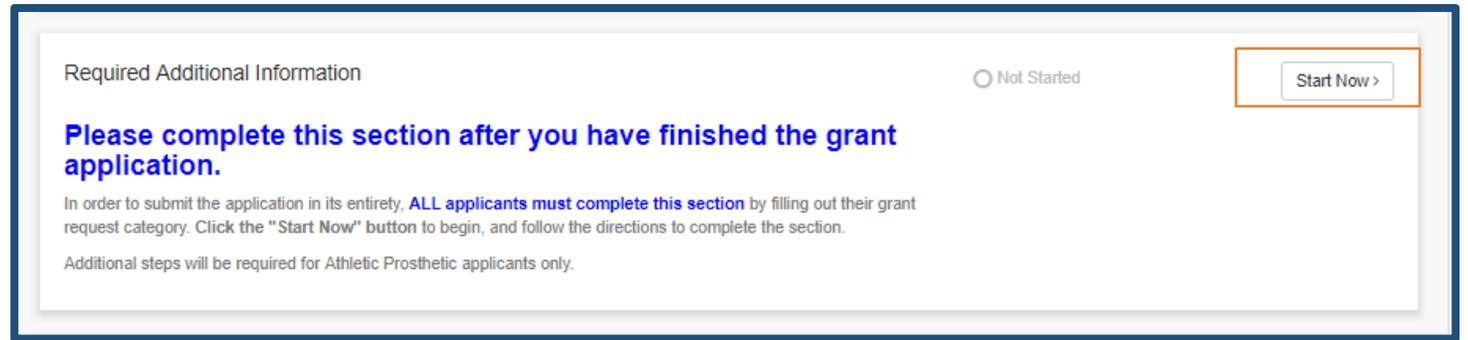
The application deadline is Friday, November 2nd at 5PM PST.

For any other questions, please email cafgrants@challengedathletes.org.

Best of luck!

Required Additional Information

Required Additional Information: Read the instructions in the “Required Additional Information” box. This section is required for all applicants to complete, however, only applicants who requested prosthetics will be required to take additional actions. Click the “Start Now” button to begin. See next page for additional information.



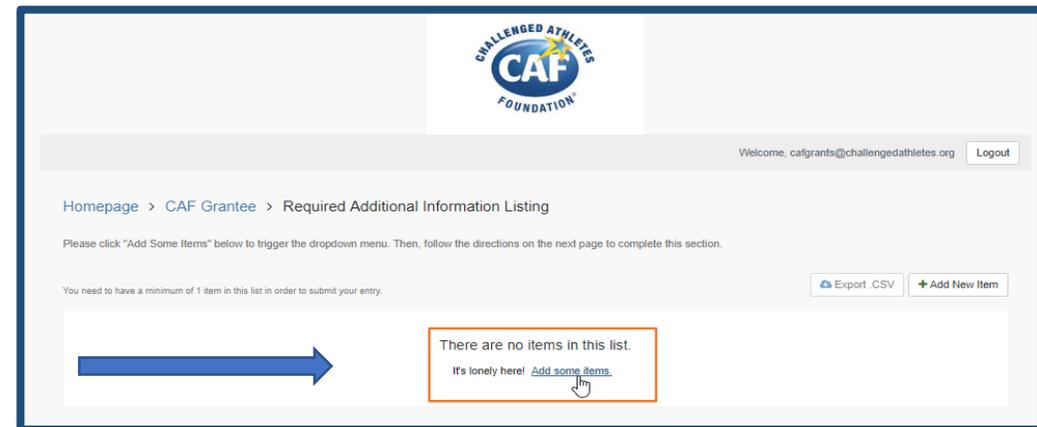
Required Additional Information Not Started [Start Now >](#)

Please complete this section after you have finished the grant application.

In order to submit the application in its entirety, **ALL applicants must complete this section** by filling out their grant request category. Click the “Start Now” button to begin, and follow the directions to complete the section.

Additional steps will be required for Athletic Prosthetic applicants only.

Read Instructions. Click “Add Some Items” button at the bottom of the screen.



CHALLENGED ATHLETES
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[Homepage](#) > [CAF Grantee](#) > Required Additional Information Listing

Please click “Add Some Items” below to trigger the dropdown menu. Then, follow the directions on the next page to complete this section.

You need to have a minimum of 1 item in this list in order to submit your entry. [Export .CSV](#) [+ Add New Item](#)

There are no items in this list.
It's lonely here! [Add some items.](#)

Required Additional Information Continued

CHALLENGED ATHLETES
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Homepage > CAF Grantee > Required Additional Information Listing > Required Additional Information Input

If you requested a Travel/Competition grant, a Coaching/Training grant, or an Equipment Grant, please indicate so in the dropdown menu, and you will have completed the section requirements.

If you requested a prosthetic grant, please indicate so in the dropdown menu to trigger the Prosthetist Recommendation Form. This is a requirement of requesting a prosthetic grant through the CAF Grant Program. You must complete this task to submit your application.

Please confirm your grant request category:

Equipment Expenses

Thank you for your confirmation.
There is nothing further to be completed on this form, you have completed the letter of recommendation section at this time. You are now able to submit your 2019 CAF Grant

Delete Save

Select your grant category from the dropdown list, click "SAVE" button.

CHALLENGED ATHLETES
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Welcome, cafgrants@challengedathletes.org Logout

Homepage > CAF Grantee > Required Additional Information Listing

Please click "Add Some Items" below to trigger the dropdown menu. Then, follow the directions on the next page to complete this section.

You have reached your limit of 1 listing.

Export .CSV Add New Item

Name	Recommendation Status	Date	Status
CAF Grantee			Complete

If you selected Equipment Expenses, Coaching/Training Expenses, or Travel/ Competition Expenses, you will see the status of this task marked as "Complete". No additional information is required, and you can click the button with the grantee's name to return to the Grant Portal.

If you selected "Athletic Prosthetics", go to next page for instructions

Required Additional Information Continued

If you selected “Athletic Prosthetics” as your grant request category, you’ll be prompted to fill out your prosthetist’s name and email address. Please make sure the prosthetist’s email address is accurate. By completing this mandatory task, an email will be sent to your prosthetist, and they will be asked to fill out a recommendation form. Please follow up with your prosthetist to make sure they received the email and complete the recommendation form. Once they complete the form you will be able to submit your application.

In the “Note to Prosthetist” section, we recommend typing something similar to: “Hello, I am applying for a prosthetic grant from the Challenged Athletes Foundation. Please fill out the recommendation form so that I can submit my application. I appreciate your assistance in helping me obtain this grant!”

If you requested a **Travel/Competition grant**, a **Coaching/Training grant**, or an **Equipment Grant**, please indicate so in the dropdown menu, and you will have completed the section requirements.

If you requested a **prosthetic grant**, please indicate so in the dropdown menu to trigger the Prosthetist Recommendation Form. **This is a requirement of requesting a prosthetic grant through the CAF Grant Program. You must complete this task to submit your application.**

Once completed, click the button with your name to return to the Homepage.

Please confirm your grant request category:

Athletic Prosthetics

Prosthetist Full Name

Email

Note to Prosthetist

Delete | Save Draft | **Save**

Once you click “Save”, you will see the status of this task marked as “Complete”. No additional information is required, and you can click the button with the grantee’s name to return to the Grant Portal.

Submission

Once you have completed your CAF Grant Application AND the Required Additional Information, the “Submit” button will become green and clickable.

Please note that once you submit your application, you are not able to edit it. Click “Submit” when you are ready to turn in your 2019 grant application.

The application deadline is FRIDAY NOVEMBER 2ND AT 5 PM PST.

No late applications will be accepted!



CHALLENGED ATHLETES
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Welcome, cafgrants@challengedathletes.org Logout

Homepage > CAF Grantee

CAF Grant Application Portal

CAF Grant Application Complete

Click the Pen & Paper icon to begin your grant application.

Required Additional Information Complete

Please complete this section after you have finished the grant application.

In order to submit the application in its entirety, **ALL applicants must complete this section** by filling out their grant request category. Click the “Start Now” button to begin, and follow the directions to complete the section.

Additional steps will be required for Athletic Prosthetic applicants only.

CAF Grant Application Submission There are 67 days remaining to submit this. Submit

Once you have completed every section of the application, the “Submit” button to the right will become green and clickable.

Your submission is not fully submitted until you click the green “Submit” button.

The application deadline is Friday, November 2nd at 5PM PST.

For any other questions, please email cafgrants@challengedathletes.org.

Best of luck!



Once you’ve successfully submitted your application, you will receive a confirmation email.

Grant applicants will be notified of the status of their grant in Spring 2019.

CAF Grant Application Submission

Thank you for submitting your 2019 CAF grant application.

Your application is now in the process of being reviewed. All grant decisions will be announced via email in Spring of 2019.

Edit |

This has been submitted.

FAQs

Q: When will I know if I was awarded a grant?

A: ALL applicants (approved and declined) will be notified about the status of their grant in mid-March of 2019.

Q: I think I submitted my application, but didn't receive a confirmation email. Did you receive my application?

A: If you did not receive an email stating they your application was successfully submitted, it is likely that we did not receive it. Please check your application to make sure it was submitted, and check your junk/spam folders for the confirmation email.

Q: My address changed since applying for a grant. Who do I notify?

A: Please login to your grant application and update your PROFILE with your new contact information.

Q: I can't remember my grant application login. Can you reset my password?

A: CAF does not have the ability to reset passwords. Please contact Zengine support on the grant application website for any website errors/login issues.

Q: Can I fill out a paper application?

A: All applications must be filled out electronically online. No paper applications will be accepted.

Q: Will you accept late applications?

A: No. Applications that have not been submitted by 5PM PST on Friday, November 2nd, 2018 will NOT be accepted, and applicants will be invited to apply again next year.

Q: I have more questions. Who do I contact?

A: First, please read the grant FAQ page on our website, www.challengedathletes.org/grants for answers to many common questions. Please EMAIL cafgrants@challengedat other questions, and our grants team will get back to you as soon as possible. We thank you for your patience during this busy time!

